

Chapmans Business Bulletin SPRING 2019



Welcome to the spring edition of our newsletter.

Our new team member is Shammy Madhikarmy, welcome on board to Shammy.

Workflow

We are currently working towards completing annual accounts and tax returns for all our clients. If you have not yet brought in your year end information, please endeavor to do so. Either call us for an appointment, or drop your year end info off at reception. For an appointment, call us on 831 0205.

Contact Details

If you have recently changed any of your contact details please advise us so that we can update our records.

Xero Bank Feeds – Credit Cards

Do you have active bank feeds for your credit cards in Xero?

If so, please be aware that if your credit card expires or is replaced due to loss/theft, your existing card connection in Xero will need to be disconnected and a new connection is to be set up via the Xero Dashboard for the new card.

Please notify us at Chapmans prior to your credit card expiring or if lost/stolen if you would like us to provide assistance.

Running a business from home

Home insurance is offered by a provider on the assumption that the property is solely residential. If you run your business from home, start by informing your insurance provider or broker.

Some insurers will agree to insure a home when it's partly used for running a business, but it depends on the level of risk for things like:

- the type of business (are you manufacturing goods, selling products, or just running an office)
- if customers come to the home (and if so, how many/how frequently)
- the kind of materials you have on the premises that might present an increased fire or burglary risk (eg flammable substances, highly desirable items)
- the kind of signage or advertising you have that might indicate the property could be targeted by theft
- the kind of security and/or fire protection you have to manage your risk.

Don't worry about avoiding temptation, as you grow older it will avoid you (Winston Churchill)

Experience is simply the name we give our mistakes (Oscar Wilde)

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